

## **Regulations**

### **Category 3: Recognition - Volunteer of the Year**

This category supports volunteer work by individuals or groups that has a positive impact on the artisan sector.

In the artisional sector, there are many people who do a tremendous amount on a voluntary basis. Whether independently, or as part of a craft organisation, these volunteers put in huge amounts of time and effort, sometimes over many years to make a real difference to their craft. Their role is often unsung. The award winner could have volunteered their time on anything from event organising to administration to running craft websites to initiating new projects in the crafts sector. This award is a chance to recognise such unsung heroes.

## 1. Definitions

- 1.1 **Applicant:** the person submitting the application whether as an individual or representing an organisation and is the person nominating the volunteer for the award.
- 1.2 **Volunteer:** an individual or a group of persons doing unpaid work in the artisan sector and resident in Malta.
- 1.3 **Organising Committee:** the committee responsible for the structuring of the competition, receiving and vetting applications as well as organising the exhibition and the Awards Giving Ceremony.
- 1.4 **Selection Committee:** a committee composed of representatives of various Government entities as well as representatives from Crafts and Arts Organisations. The Committee is responsible for the evaluation and assessment of the applications submitted for the competition.
- 1.5 **Organisation:** A public-private partnership as well as public and private organisations.

## 2. Who can Participate

- 2.1 All individuals including artisans, students, apprentices, hobbyists, designers - 16 years or older at the submission of entries who are residents of the Maltese Islands and have carried out some type of voluntary work in the artisan sector can be nominated either individually or in a group.

## 3. Who cannot Participate

- 3.1 Winners in the 2021 edition.
- 3.2 Members of the Selection Committee and their family members\* are not eligible to be nominated.

***\*For the purpose of this competition, family members means parents, siblings, spouses (including partners in a civil union) and offspring.***

## 4. Application Stage and Validation

- 4.1 Applications close on Friday the 24<sup>th</sup> February 2023. Late applications will not be accepted.
- 4.2 Receipt of application will be given but this is not proof of validation.
- 4.3 Each application should nominate a volunteer resident in Malta working in one of the 'List of arts, skills, trades and industries' in annex 1. For any award for an individual, the person nominated may, or may not be, a professional craftsperson.
- 4.4 After the closing date, the Organising Committee will review all applications. In case of an incomplete application, the Applicant will be asked to rectify the application form within a specified period of time. If the Applicant does not provide the requested information, the application will be declared as not eligible to participate.

4.5 In the case where a large number of applications are received, the Organising Committee reserves the right to ask the Selection Committee to short-list the number of applications before the final evaluation and assessment of the applications submitted for the competition.

4.6 With each application, the Applicant is requested to enclose three photos showing the work of the volunteer in the organization or in the artisan sector in general. **Photos should be in high resolution and in digital format (not scanned).**

## 5. Exhibition

5.1 The submitted nominations will be part of an exhibition Premju Ġieħ I-Artiġjanat Malti 2022 and its accompanying catalogue on view in any location that the Malta Crafts Foundation may deem appropriate.

5.2 Posters with photos and a description of the voluntary work will be showcased during the exhibition Premju Ġieħ I-Artiġjanat Malti 2022.

5.3 The Malta Crafts Foundation shall decide on the final setup and placing of the Posters during the Exhibition, and reserves the right not to exhibit any Posters.

## 6. Complaints and Reports

6.1 During the Period of the exhibition, Applicants and the general public can make objections and/or signal any irregularities in participating applications which might be breaching any of the competition regulations.

6.2 This can be done on a specific form which will be made available by the Organising Committee on a specific email address. Both the complaint form as well as the email address can be obtained from the Malta Crafts Foundation.

6.3 Persons reporting possible irregularities will be asked to substantiate their accusations and quote which of the regulations are being breached.

6.4 Officers within the Malta Crafts Foundation will view these reports and make recommendations to the Organising Committee and/or the Selection Committee as required.

6.5 Complaints or reports received after the stipulated time will not be considered.

## 7. Evaluating Criteria

Each application will be assessed on the following criteria:

**Regular and long-term commitment** – 25% of the total mark

**Outstanding contribution to a particular event or project** – 25% of the total mark

**Dedication to the artisan sector** – 25% of the total mark

**Further the artisan sector and the safeguarding of artisan skills** – 25% of the total mark

## 8. Prizes

- 8.1 There will be one winner in this category, who will receive a prize of €1,000.
- 8.2 The winners will be announced during an awards-giving ceremony held in July 2023.
- 8.3 The Selection Committee reserves the right not to award a prize/s if the quality of the applications is not deemed to meet the relevant qualitative criteria.
- 8.4 The decisions taken by the Selection Committee will be considered as final. No appeal shall be admitted in any case. The Selection Committee's deliberations shall remain confidential.
- 8.5 The Malta Crafts Foundation reserves the right to disqualify applicants and/or revoke prizes and/or take any other action it deems necessary, if the Applicant is found to have made a false declaration or did not adhere to one or more of the above regulations. The selection committee may then reconvene in order to re-evaluate applications as applicable with the possibility of re-assigning the award.
- 8.6 The Malta Crafts Foundation will notify the Applicants and nominated volunteers in advance the date of the event in which the awards are made public. All Applicants and nominated volunteers agree to be present in this event and must be able to fulfil press requests if any.
- 8.7 In case where an Applicant and nominated volunteer are unable to attend the awards ceremony, the said persons should inform the Malta Crafts Foundation accordingly and nominate representative/s to attend the ceremony. Details of the representatives being so nominated, who may also receive a prize on behalf of the awarded volunteer, should include name, designation and ID card number.
- 8.8 Funds will be disbursed to the awarded volunteer.

## 9. Legal Considerations

By submitting a nomination to this competition, the applicant fully and unconditionally accepts these rules. Violations of these rules may be grounds for disqualifying the Applicant, in which case his or her application will be withdrawn from the competition.

The Malta Crafts Foundation reserves the right to withdraw, suspend, extend or modify the Prize and these Rules of Entry, at any time, without any prior notice in case of any unforeseen circumstances outside its reasonable control or in case of force majeure that may hinder the scheduled procedure of this Prize. No judicial, extra-judicial or any other claim may be brought by the applicants against The Malta Crafts Foundation. Any changes in the Rules of Entry will be published on the Facebook page of the Foundation and/or website. The applicant holds the right to withdraw from participating in case he/she does not agree with the changes made.

### List of arts, skills, trades and industries considered as Maltese crafts as per S.L 421.02

1. *The production of bakers' and confectioners' products (such as bread, biskuttini, ring-cakes, nougat, cream buns etc.)*
2. *Production of honey*
3. *Production of agricultural products (such as Cheeselets – gbejniet, desiccated products like figs, tomatoes etc, preserved and salted products*
4. *Wine and alcoholic or non-alcoholic drinks*
5. *Production of musical instruments*
6. *Production of tobacco pipes*
7. *Clock/watch making and repairing*
8. *Salt production*
9. *Lime production*
10. *Production of carts, sulkies and such like vehicles*
11. *Metal works (such as iron, tin, copper, bronze etc)*
12. *Precious metal works (such as gold, silver etc)*
13. *Textile works (such as lace - bizzilla, weaving, embroidery crochet, macramé, tatting)*
14. *Pottery, ceramics or porcelain works or of other material of a similar kind*
15. *Plastic, fiberglass works or other material of a similar kind*
16. *Wax works*
17. *Cane works*
18. *Stone works*
19. *Wood works (such as furniture, etc)*
20. *Cobbler works*
21. *Leather works*
22. *Glass works*
23. *Restoration works*
24. *Printing works (such as books, magazines etc) and related work like binding*
25. *Hattery works*
26. *Papier machè works*
27. *Production of trophies, medals and badges*
28. *Production of statues and figurines*
29. *Haircutter, hairstylist, or beauty salons and activities of like kind*
30. *Upholstery works*
31. *Horse shoeing*
32. *Flag-making and production of coats-of-arms*
33. *Painting, sign painting or 'tberfil' works and other similar works*
34. *Manufacturing of tiles*
35. *Sewing*
36. *Ganutell*
37. *Inlay Works*
38. *Gilding*
39. *Stone or wood carving*
40. *Boat building*
41. *Flower arrangement*

42. *Modeling in Maltese clay, wood, tin or other material*
43. *Poker-work (pyrography)*
44. *Tattooing*
45. *Engraving*
46. *Frame making*